



MUSEUM OF FIRE

DOLL, BEAR & CRAFT FAIR

CODE OF CONDUCT (2020)



The Museum of Fire runs the Doll, Bear & Craft Fair as a charity fundraising event. The Museum is a registered Charity. All product sold and the conduct of Stalls directly effects the success and future of this Fair. This code which will constantly evolve through consultation is aimed only at the improving the shows future viability and maintaining a system of fair trading for all Stall Holders. The Museum CEO shall have the final determination in all matters regarding this Fair.

I expect business as usual and the Museum will make every effort to build on the success of previous years. We recognise the great distance and effort many Stall Holders make to be at our Fair and in return we are committed to developing a Fair that promotes fair trading and not individual success at the expense of others. If you have a concern I am happy to discuss it with you and act upon it if determined necessary. By having a Stall at this fair you are agreeing to be covered by this code of conduct.

Please review this code in the spirit that it is written

- Existing Stall Holders must notify the Museum in writing of any major changes in type of product being sold at their Stall. Type of product was recorded at original time of booking.
- Stall Holders shall not photograph or record product from other Stalls without their consent. The Museum reserves the right to photograph Stalls which may at times include Stall Holders for future reference or advertising.
- For Safety and Management of this Fair all reasonable directions from authorised Museum Staff must be complied with immediately. Stall Holders are restricted to space booked and must not encroach on other Stall Holders nor walkways and clear areas. Any change to the standard setup of Stalls must first be approved by Museum staff
- **All COVID safe practices must be adhered to and failure to do so will result in stallholders being asked to leave the premises. It is preferred that stallholders be verified as COVID Safe.**
- Under no circumstances are Stall Holders to commence packing up their stalls prior to 3pm on the Sunday. This is a WH&S issue and will be treated as such
- Stall Holders are to sell product at a fair market rate. Stall Holders must not deliberately undersell nor sell in a manner that adversely affects other Stall Holders.
- Your Stall is not to be used for stock clearance at below fair market rates without approval from the Museum. Requests must be made in writing.
- Where a new Stall is being booked for the first time, preference will be given to Stalls with handmade or unique items being sold.
- No animals shall be permitted on the Museum grounds or within the buildings other than registered Assistance Animals. Paperwork must be presented on entry and kept on hand.
- Advertising for business, events or product other than operating at Stalls shall not be permitted without consent from the appropriate person.
- The Museum reserves the right to cancel stalls at any time without notice and as it deems appropriate.
- By signing our Booking or Re-Booking form you are accepting the terms of the Code of Conduct above.